

Voicemail Instructions

Access Code:

*99 from your home phone,
then enter your password (default = last 4 digits of your phone number)
from a remote phone (work or cell)
419-758-3000
then mailbox 419-758-____ (last 4 digits of your phone number)
password ____ (last 4 digits of your phone number)

Press 1 → New Messages

Press 3 → Advanced Options
Press 1 → Send Reply
Press 3 → Hear Call Details Again
Press 5 → Leave a Message
Press * → Return to Main Menu
Press 5 → Repeat Current Message
Press 7 → Delete Current Message
Press 8 → Forward to another Mailbox
Press 9 → Save This Message
Press * → Help
Press # → Exit

Press 2 → Change Folders

Press 0 → New Messages
Press 1 → Old Messages
Press 2 → Work Messages
Press 3 → Family Messages
Press 4 → Friends' Messages
Press # → Previous Menu

Press 3 → Advanced Options

Press 5 → Leave Message for another mailbox
Press * → Return to Main Menu

Press 0 → Mailbox Options

Press 1 → Record Unavailable Message
Press 2 → Record Busy Message
Press 3 → Record Name
Press 4 → Temporary Greeting
Press 5 → Change Password
Press * → Return to Main Menu

Press * → Help